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ECONOMIC COMMISSION FOR EUROPE

Administrative Committee for the TIR Convention, 1975

Forty-eighth session
Geneva, 1 October 2009
Item 3 (b) (i) of the provisional agenda

ACTIVITIES AND ADMINISTRATION OF THE TIR EXECUTIVE BOARD (TIREXB)

Administration of the TIRExB and the TIR secretariat

Status report on the accounts for 2008 and 2009

Status report on the accounts for the year 2009

Note by the secretariat

1. The budget for the operation of the TIRExB and the TIR secretariat for the year 2009 amounted to **US\$ 1,474,800** (i.e., cost plan US\$ 1,305,100 plus 13 per cent programme support costs US\$ 169,700).
2. The TIR Secretary presents below a detailed report on the financial situation of the TIRExB and the TIR secretariat as at 31 July 2009.
3. A complete financial report for the year 2009 will be prepared for approval by the Administrative Committee at its forthcoming session in spring 2010. The budget and cost plan for the operation of the TIRExB and the TIR secretariat for the year 2009, as approved by the Administrative Committee on 9 October 2008 (TRANS/WP.30/AC.2/95, para. 12), is contained in document ECE/TRANS/WP.30/AC.2/2008/7).
4. The Administrative Committee may wish to take note of the present status report.

GE.09-

“Transport International Routier - TIR” Trust Fund

Status report as at 31 July 2009 (in US\$)

<u>Object of expenditure</u>	<u>Allotment</u>	<u>Obligations & Expenditures</u>	<u>Balance</u>
Project Personnel	935,100	354,104	580,996
Administrative Support Personnel	228,000	83,430	144,570
Consultants fees and travel	30,000	10,400	19,600
Travel on official business	40,000	17,843	22,157
Mission costs	20,000	8,771	11,229
Staff Training	15,000	220	14,780
Office automation & equipment	20,000	-	20,000
Operation and maintenance of equipment	2,000	-	2,000
External contractual services	14,000	12,146	1,854
General operating expenses	1,000	-	1,000
Total net allotment	1,305,100	486,914	818,186.
Programme Support (13% of Total expenditures)	169,700	63,299	106,364
Grand total	1,474,800	550,213	924,550

Specification of expenditures (as of 31 July 2009)Project Personnel

Four experts on fixed-term appointments, one expert recruited on short-term basis to assist the TIR secretariat in the development of ITDBonline+ project and the online Register of Customs sealing devices and stamps project.

Administrative Support Personnel

Two general service personnel for secretarial support, data entry of information into the International TIR Data Base and updating of the TIR website.

Consultants fees and travel

Recruitment of an individual contractor for two months to replace temporarily the general service personnel.

Travel on Official Business

Participation of the TIR secretariat: Regional TIR Seminar (Tunis, Tunisia), WCO Data model project meeting (Brussels, Belgium), ITF/WB/UNECE Joint Seminar on Overcoming Border Crossing Obstacle (Paris, France), Regional TIR Seminar for the ECO (Economic Cooperation Organization) Region (Teheran, Iran), ITF 2009 Forum: Questions and Answers sessions about the TIR system (Leipzig, Germany); Group on Computerization GE.1 (Belgrade, Serbia) and eTIR work session (Apeldoorn, Netherlands).

Mission costs

Participation of TIRExB members in the thirteenth session of the TIRExB in Geneva.

Staff Training

Training course followed by staff members.

Office Furniture & Equipment

No cost occurred so far under this budget line.

Operation and maintenance of equipment

No cost occurred so far under this budget line.

External contractual services

Interpretation costs for the Regional TIR Seminar (Tunis, Tunisia).

General operating expenses

No cost occurred so far under this budget line.
